

COBA LEADERSHIP TEAM MINUTES

June 21, 2018

Present: Gloria Buchanan, Kurt Jesswein, Philip Morris, Mitchell Muehsam, Valerie Richards, and Joey Robertson.

1. Approval of Minutes. The minutes were modified and approved.
2. Budget.
 - a. Initiative Funds. The college has not received official notification of initiative funds for FY2019.
 - b. DLF funds. The Dean received an email that DLF funds will be cut by 10%. The college can make a case to request DLF funds back. Will discuss DLF budget at the next Leadership Team meeting.
3. Strategic planning.
 - a. Vectors of differentiation. The Leadership Team discussed vectors of differentiation for the college such as reputation of the college, value of education, location, support services, etc.
 - b. Strategic initiatives. One of the college's initiatives may be to increase engagement by bringing speakers into the classroom. The college may have one central person maintain a database of potential speakers with a certain expertise. The Dean may ask faculty to report speakers they hosted in the classroom each semester.
4. SA/PA/SP/IP. The Leadership Team reviewed and discussed the criteria and engagement activities for faculty to maintain their qualifications. The Dean will email the list to the Leadership Team. Once finalized, the faculty qualifications criteria and engagement activities will be presented at the fall faculty/staff meeting.
5. Miscellaneous.
 - a. Grades. Dr. Robertson will check grades for accuracy and will report to the Leadership Team.
 - b. CIR Review Application. The Leadership Team discussed items from the last visit. One of the items was to define engagement, innovation and impact.
 - c. Faculty Titles. New titles are being created for non tenure-track faculty.
 - d. Moving Expenses. Ms. Buchanan will check with Payroll on the process for reimbursing new faculty for moving expenses and report back to the departments.